

SERVICE NOTICE

DOB NOW: *Build* to Launch Suspended Scaffold Work Type

Beginning November 15, 2023, all new Suspended Scaffold filings will be required to be submitted in **DOB NOW: *Build***. This applies to applications that are currently submitted using either the CD5 or PW1 form.

Suspended Scaffolds in DOB NOW

To file for a suspended scaffold in DOB NOW, select the new **Suspended Scaffold (SC)** work type and subcategory **Suspended Scaffold** or **Industrial Rope Access**. Depending on the scope of the work, the applicant of record can be a licensed Rigger, a licensed Sign Hanger, or a Registered Design Professional (PE/RA). Only a PE/RA can select Filing Review Type Professional Certification.

Notifications of Installation & Removal

Required notifications of installation and removal of the suspended scaffold will be submitted in DOB NOW. Select **+Notifications**, Suspended Scaffold, and enter the DOB NOW or BIS Job Filing Number or the CD5 application (SR) number or proceed without a job filing number if a permit exception in Building Code 3314.2 applies.

CD5 Suspended Scaffolds Filed Prior to DOB NOW Launch

The following will apply to suspended scaffolds filed prior to the DOB NOW launch:

CD5 Application Status as of November 15, 2023	On & After November 15, 2023
Objections/Disapproved	Follow the current CD5 process
CD5 Permit issued or renewed after November 2022	File amendments, renew permits, and submit notifications in DOB NOW
CD5 Permit expired before November 2022	Refile in DOB NOW

Training

Visit the **DOB NOW Training Page** at nyc.gov/dobnowtraining to register for training and to access step-by-step guides, user manuals, and videos.

DOB NOW Inquiries & Support

To submit an inquiry about DOB NOW, visit the **DOB NOW Help Form** at nyc.gov/dobnowhelp.